



JAC Recruitment

We are recruitment specialists around the globe

Malaysia



PR/158813 | Analyst, Transaction Banking

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1536725

業種

銀行・信託銀行・信用金庫

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年04月30日 16:04

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

JOB DESCRIPTIONS

- Provide high-quality service to enhance the department's and the bank's reputation by promptly and accurately executing agreements and documentation.
- Work collaboratively with the Transaction Banking Sales team to ensure efficient circulation and processing of all documentation
- Aim to exceed customer expectations and improve the value chain across all functional departments.
- Execute offer letters and ensure accurate fee charges through periodic reconciliations.
- Register and deliver customer credentials in a timely manner
- Control and verify all documentation promptly and accurately.
- Act as custodian of all related documentation
- Achieve revenue targets for the branch for the products/services
- Ensure timely execution of due date control for all departmental reports.
- Conduct periodic reviews of system branch user access.
- Enhance internal processes and revise the operational manual to ensure continuous improvement.
- Support the management of the department's risk profile and ensure compliance
- Generate and submit reports
- Monitor and submit BNM Reports and Internal Reports.

JOB REQUIREMENTS

- Must possess Bachelor Degree in any relevant field
- Ability to adapt well to transaction banking systems and products
- Good understanding of industry trends, products, relevant laws and regulations.
- Good stakeholder management skills to collaborate with other departments.
- Ability to work effectively and collaboratively as a team.

#LI-JACMY

#StateKL

会社説明