



## PR/158629 | Accountant

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントマレーシア

#### 求人ID

1534458

#### 業種

その他（メーカー）

#### 雇用形態

正社員

#### 勤務地

マレーシア

#### 給与

経験考慮の上、応相談

#### 更新日

2025年04月22日 15:01

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### Company and Job Overview

A rapidly growing company in Bayan Lepas is seeking for Accountant to oversee Full sets of accounts & Review employee expense claims & Internal audit.

The ideal candidate will be responsible to ensure timely submission of company's financial reporting according to group reporting deadlines. This role requires at least 5 years of experience in full set of accounts.

#### Job Responsibilities

- Responsible for Full sets of accounts, Fixed assets, entering journals, bank reconciliation, balance sheet reconciliation & intercompany reconciliation, Accounts Payable (processing invoices and payments).
- Review employee expense claims & Internal audit.
- Liaising with third party advisors/bookkeepers on statutory requirements.
- working with tax advisors, responsible for all tax compliance but not limited to, annual/quarter/month tax filings, etc.

- Company Secretarial & other matters.
- Payroll - Responsible for reviewing and approve payroll, including employee annual income return and all other statutory returns.
- To assist Internal Auditor team in audit at sub-con sites and/or distributor sites

#### **Job Requirement**

- Degree in Accounting / Finance
- More than 5 years of experience handling full set of accounts with some years' experience in tax work.
- 2 to 4 years audit experience in public accounting firm
- Good excel skills (Pivot table, Vlookup, etc)
- Preferably with Oracle experience

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会社説明