

MichaelPage

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Helpdesk Support

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募集職種

人材紹介会社

マイケル・ページ・インターナショナル・ジャパン株式会社

求人ID

1532150

業種

小売

雇用形態

派遣

勤務地

東京都 23区

給与

500万円 ~ 650万円

更新日

2025年04月11日 14:33

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

日常会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

Our client is looking for a bilingual support engineer to handle IT requests and resolve issues encountered in users' daily IT use, including (but not limited to) PCs, peripherals, networks, and mobile devices.

Client Details

This company is a multinational corporation that specialise in luxury goods such as bag, clothing, accessories, and jewellery. It owns several prestigious brands and has a reputation for creating innovative and stylish products that cater to the high-end market.

Description

- * Organise purchases, installation, upgrade, and replacement of corporate computers, peripherals, mobile devices, software licenses, and network equipment as needed, in line with corporate standards and approved budgets.
- * Manage lifecycle of IT assets (hardware and software, from acquisition to disposal).
- * Coordinate with vendors and Technologies teams;
- * Periodically review and propose necessary training plans, based on the latest corporate standards and IT support needs.
- * Develop and maintain IT support documentation and knowledge base.

Job Offer

- A dynamic, energetic working environment with good work/life balance
- Open culture and job rotation available to enable internal career development

応募は、以下の応募ボタンからお願いします。詳細につきましては、Yiyang Songにお問い合わせください+813 6832 8643。

スキル・資格

- * Advanced knowledge of PC hardware and peripherals
 - * Advanced knowledge of desktop and server operating systems - Windows family and Apple family
 - * Advanced knowledge of common software applications such as MS Office, Outlook, antivirus, etc.
 - * Knowledge of mobile devices and services
 - * Knowledge of Active Directory administration
 - * Team-/customer-oriented attitude and working style
 - * Ability to work independently and under minimum supervision
 - * Ability to work under pressure and to meet tight deadlines
 - * Excellent analytical and problem-solving skill
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会社説明

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