



PR/116876 | Sales Coordinator

募集職種

人材紹介会社

ジェイエイシーリクルートメント タイランド

求人ID

1526923

業種

その他（メーカー）

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2025年04月01日 15:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Position: Sales Coordinator

Salary: 16,000 – 18,000THB/Month

Location: Samut Prakan

Our client is big brand manufacturing.

Responsibilities:

- Receive & Share Customer's requirement
- Review Customer P/O or Forecast.

- Review Self Evaluation performance's result and review in case need improvement
- Control and Review Inventory stock as of target, clear slow movement and dead stock
- Co-operate with factory, W/H, customer and suppliers
- Provide and Issue QTN/ RFQ to Customer
- Data base monitoring, review and correct data.
- Conductibility with APQP meeting about new models & design change
- Support about Customer Audit
- Arrange the delivery to customer for Trial stage.
- Inform superior level in case out of controlling
- Report any problem to Japanese Manager, AM and SV

Qualifications:

- Female/Male
- Bachelor Degree of Business administration / Marketing (New Graduated are welcome)
- Good command in English TOEIC score at least 500 points
- Able to use computer especially MS. Excel formula/V lookup/ Pivot table

会社説明