



PR/158707 | Accounts Senior Executive

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1526089

業種

監査・税理士法人

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年04月08日 18:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

COMPANY OVERVIEW

A world-renowned company engaged in the business of procurement of electrical and electronic products operating in 70+ countries. Our client is looking for an **Accounts Senior Executive** to join their team in **Petaling Jaya, Selangor**.

JOB RESPONSIBILITIES:

- Oversee Accounts Payable, including hands-on management of trade, non-trade payables, and staff claims
- Reporting: Prepare monthly customer collection reports and input financial data into the system for transmission to Japan.
- Projects: Participate in, organize, and conduct meetings or presentations for assigned projects.
- Collaborate with the accounting team to ensure smooth departmental operations, including year-end audits and stock taking

JOB REQUIREMENTS:

- Strong accounting background with necessary accounting qualification.
- Capable to operate Microsoft application software, i.e. Excel, Powerpoint, etc.
- Work independently and demonstrate certain leadership quality.
- Able to communicate and write English proficiently.

#LI-JACMY
#countrymalaysia

会社説明