



PR/122825 | Corporate Relations & Business Support Lead

募集職種

人材紹介会社

ジェイエイシーリクルートメントインドネシア

求人ID

1525655

業種

石油・エネルギー

雇用形態

正社員

勤務地

インドネシア

給与

経験考慮の上、応相談

更新日

2025年03月11日 10:34

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Location: North Jakarta

Industry: Marine Logistic (Oil&Gas) - State-Owned Enterprises (BUMN)

Specific Condition: 1 Year Contract

We are looking for a dynamic **Lead of Corporate Relations & Business Support** to represent the company in both **domestic and international settings**. In this role, you will play a key part in **upholding the corporate image** and **fostering strong relationships** with the **media, government, and business partners**.

Qualifications:

- Bachelor's Degree (S1) in **Public Relations, Sales & Marketing, Business Administration**, or any related field. [Graduates from **top universities** are highly preferred]
- **2-5 years of experience** in **Corporate Relations, Marketing, or Public Relations**.
- **Experience in State-Owned Enterprises (BUMN/Persero)** or large corporations will be a **strong advantage**.

- Excellent communication skills in **English**, both written and verbal.
- Proven **network and strong relationships** with media, government institutions, and business partners.

Responsibilities:

- **Arrange and coordinate meetings** for **Directors, Management, and Clients**, including **selecting venues**, managing schedules, ensuring seamless execution.
- Manage **external communications**, including coordination with **media, clients, and stakeholders**, and organize meetings or events aligned with company objectives.
- Support the **Marketing and External Relations teams** to achieve corporate targets.
- Design and implement **marketing and external communication strategies** to strengthen **sales performance and corporate reputation**, in accordance with applicable regulations.

Think you tick all the boxes? Great!

After applying, send me an email to explaining briefly why you're the best fit for this role. Your next big career move starts here!

#LI-JACID

会社説明