



JAC Recruitment

We are recruitment specialists around the globe

Indonesia

## PR/122825 | Corporate Relations &amp; Business Support Lead

## 募集職種

## 人材紹介会社

ジェイエイシーリクルートメントインドネシア

## 求人ID

1525655

## 業種

石油・エネルギー

## 雇用形態

正社員

## 勤務地

インドネシア

## 給与

経験考慮の上、応相談

## 更新日

2025年04月22日 06:00

## 応募必要条件

## 職務経験

3年以上

## キャリアレベル

中途経験者レベル

## 英語レベル

ビジネス会話レベル

## 日本語レベル

ビジネス会話レベル

## 最終学歴

短大卒：準学士号

## 現在のビザ

日本での就労許可は必要ありません

## 募集要項

**Location: North Jakarta****Industry: Marine Logistic (Oil&Gas) - State-Owned Enterprises (BUMN)****Specific Condition: 1 Year Contract**

We are looking for a dynamic **Lead of Corporate Relations & Business Support** to represent the company in both **domestic and international settings**. In this role, you will play a key part in **upholding the corporate image** and **fostering strong relationships** with the **media, government, and business partners**.

**Qualifications:**

- Bachelor's Degree (S1) in **Public Relations, Sales & Marketing, Business Administration**, or any related field.  
[Graduates from **top universities** are highly preferred]
- **2-5 years of experience** in **Corporate Relations, Marketing, or Public Relations**.
- **Experience in State-Owned Enterprises (BUMN/Persero)** or large corporations will be a **strong advantage**.

- Excellent communication skills in **English**, both written and verbal.
- Proven **network and strong relationships** with media, government institutions, and business partners.

**Responsibilities:**

- **Arrange and coordinate meetings** for **Directors, Management, and Clients**, including **selecting venues**, managing schedules, ensuring seamless execution.
- Manage **external communications**, including coordination with **media, clients, and stakeholders**, and organize meetings or events aligned with company objectives.
- Support the **Marketing and External Relations teams** to achieve corporate targets.
- Design and implement **marketing and external communication strategies** to strengthen **sales performance and corporate reputation**, in accordance with applicable regulations.

**Think you tick all the boxes? Great!**

After applying, send me an email to explaining briefly why you're the best fit for this role. Your next big career move starts here!

#LI-JACID

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会社説明