

「プロだからわかる、あなたのスキルが活躍の場所」
60以上の業界・職種に特化した専門チームがサポート

Robert—
Walters

【英語を活かす】シニアプロジェクトマネージャー（CS） / Sr. Project Manager (CS)

リーガルテクノロジー企業にて、シニアプロジェクトマネージャーの求人がございます。

募集職種

人材紹介会社

ロバート・ウォルターズ (Robert Walters)

採用企業名

リーガルテクノロジー企業

求人ID

1524741

業種

法律事務所

雇用形態

正社員

勤務地

東京都 23区

給与

500万円 ~ 800万円

勤務時間

お問い合わせください

休日・休暇

完全週休2日制, 土日祝日休み, 有給休暇

更新日

2025年04月15日 00:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

A global legal technology solutions provider is seeking a Senior Project Manager (CS). The selected candidate will oversee system processes, project planning, and ensure seamless communication across teams.

A global leader in legal technology solutions, this company specialises in eDiscovery, information governance, and data recovery services.

Keywords:

法律, 法務, コンプライアンス, 法律, 求人, 外資系

Job Ref: QX1M2J

Responsibilities:

- Guide teams on system processes, workflows, and implementation of 3rd party applications
- Gather requirements from stakeholders and relay actionable steps to relevant teams
- Plan testing and data migration efforts with the Corporate Business Systems team
- Provide routine status updates and manage expectations across Shared Services
- Consolidate requirements, prioritise tasks, and coordinate with development teams
- Advocate for team needs and ensure project scope and deadlines are met

Requirements:

- Bachelor's degree or equivalent
- More than 2 years of experience in project management, consulting, litigation support or paralegal in a top-tier firm, consulting practice, or vendor
- Proficient in MS Office Suite
- Knowledge of eDiscovery and the litigation support industry
- Familiarity with database design and management, data processing activities, and legal document review requirements
- Excellent interpersonal communication skills
- Proficient in Japanese and English

会社説明

We've been a driving force in the Japanese bilingual recruitment market, providing high quality candidates for our clients and access to the best jobs for over 20 years. We operate a team-based profit share system which, we believe, sets us apart from the majority of competitors by enabling us to always put the interests of our clients and candidates first. That means we can find the best fit for employer and job seeker, and we never push people into unsuitable roles.