



PR/116739 | Logistics and CS Officer

募集職種

人材紹介会社

ジェイエイシーリクルートメント タイランド

求人ID

1522394

業種

化学・素材

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2025年04月01日 04:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Our client specializes in Chemical business

Position: Logistics and CS Officer

Salary: 25,000 – 35,000THB (depends on experience)

Location: Bangkok

Key Responsibilities of the position:

- Take care and provide assistance to oversea customers and support internal work related to product information on import and export work steps.
- Manage various documents including invoices, quotations, purchase orders, and contract documents.

- Monitor and plan the delivery of products according to the cycle and product shortage.
- Plan and manage stock to reduce product residue and errors.
- Prepare related reports (English) and record information into the system.
- Internal coordination and solve various problems as arise.

Qualifications required:

- Bachelor's degree in any related field.
- Minimum of 2 years of experience in logistics, oversea customer service or sales coordinator.
- Excellent coordinate skills, project management and communication skills.
- Ability to use ERP System is a plus
- Strong English in both written and spoken

Benefits:

- Travel Allowance 2,000 THB
- Social Security
- Provident Fund
- Bonus
- Other benefits as per company policy
- Other leaves as per Thai law

Interested candidate please submit your most recent resume in English by simply clicking "**APPLY**" **Contact person:**
Nichaphat (May)

会社説明