



PR/116719 | HR Asst Mgr - Mgr

**募集職種****人材紹介会社**

ジェイエイシーリクルートメント タイランド

**求人ID**

1522384

**業種**

自動車・自動車部品

**雇用形態**

正社員

**勤務地**

タイ

**給与**

経験考慮の上、応相談

**更新日**

2025年02月18日 12:46

**応募必要条件****職務経験**

3年以上

**キャリアレベル**

中途経験者レベル

**英語レベル**

ビジネス会話レベル

**日本語レベル**

ビジネス会話レベル

**最終学歴**

短大卒：準学士号

**現在のビザ**

日本での就労許可は必要ありません

**募集要項****OVERVIEW**

The Company is Japanese company, seeking for an experienced candidate to join as HR Assistant Manager – Manager (workplace at Rojana, Ayutthaya)

Position: HR Assistant Manager – Manager

Location: Rojana Industrial Estate, Ayutthaya

Business: Manufacturing

Working hour: Monday – Friday, 8.00 AM – 17.00 PM (Saturday 1-2 days per month)

**JOB RESPONSIBILITIES**

- Oversee and manage all aspects of HRM, HRD, recruitment, employee relations, training and development, performance management, and compliance with labor laws.
- Contributing to workforce planning and management initiatives
- Managing labor relations and ensuring compliance with local labor laws.
- Driving performance management and talent development initiatives.
- Formulate and implement related HR policies to ensure it can help both the line managers and staff comply for work effectiveness
- Implementing training programs and establishing training standards to enhance employees' skills and foster career growth within the organization.
- Overseeing the administration of compensation and benefits programs.
- Manage compensation and benefits, payroll, evaluation, welfare, workplace, environment.

#### **JOB REQUIREMENTS**

- This position, total salary range around 50,000 - 65,000 THB
- Over 10 years' experience in HR in manufacturing company.
- Graduate in institution of education level, bachelor's degree or higher in Laws.
- Ability to communicate in English with foreign boss.
- Knowledge in Thai Labour Laws.
- Knowledge in core HR functions, including strategy, workforce management, training, and C&B
- Able to use computer literacy in MS Office, Excel
- Able to travel to work around Rojana, Ayutthaya

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会社説明