



PR/086585 | Japanese Bilingual Corporate Access Specialist

募集職種

人材紹介会社

JAC Recruitment USA

求人ID

1521516

業種

銀行・信託銀行・信用金庫

雇用形態

正社員

勤務地

アメリカ合衆国

給与

経験考慮の上、応相談

更新日

2025年02月11日 10:28

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

COMPANY OVERVIEW

Our client (Global Financial Company) is looking for a Japanese Bilingual Corporate Access Specialist.

This is a hybrid role, and the role requires to commute to NYC office 3 times a week.

RESPONSIBILITIES

- Execute events and manage logistics for US-based Japan non-deal roadshows, virtual events, conferences.

- Manage itineraries, create and update marketing materials
- Ability to maintain existing relationships with Japanese corporate clients based in US (Local IR Officers).
- Work closely with institutional equity sales, Tokyo banking team, and investor relations teams

REQUIREMENTS

- 3-5 years relevant experience (financial sector event planning)
- Understanding of the equity landscape; analysts, institutional clients, corporate clients
- Proficiency in Excel, Outlook, PowerPoint, IPreo, FactSet, Salesforce
- Excellent communication skills.
- Japanese / English bilingual (Read, write and speak)
- Proven attention to detail and Solutions oriented approach
- Preferably have experience in Japan Corporate Access, but not necessary
- Hold Series 7 and 63 license or Have capability to pass Series 7 and 63 within 3 months (Required for the role)

SALARY

Salary range is USD 100,000 - 150,000 (Depending on the experiences)

BENEFITS

- Medica, Dental, Vision 401K and other benefits.

#LI-JACUS #LI-US #countryUS

会社説明