

MichaelPage

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## Communications Associate - Global Financial Institution

## Communications Associate - Finance

## 募集職種

## 人材紹介会社

マイケル・ページ・インターナショナル・ジャパン株式会社

## 求人ID

1520762

## 業種

投資銀行

## 会社の種類

大手企業 (300名を超える従業員数) - 外資系企業

## 雇用形態

正社員

## 勤務地

東京都 23区

## 給与

700万円 ~ 1100万円

## 更新日

2025年02月06日 15:42

## 応募必要条件

## キャリアレベル

中途経験者レベル

## 英語レベル

流暢

## 日本語レベル

流暢

## 最終学歴

大学卒：学士号

## 現在のビザ

日本での就労許可が必要です

## 募集要項

This role involves planning and creating corporate communications in both English and Japanese, ensuring consistency across internal and external materials, and executing employee engagement events. Additionally, you will collaborate with global teams on key initiatives, manage philanthropic communications, and support public relations and marketing efforts.

## Client Details

Our client is a leading global financial services provider with over 50 years of presence in Japan. It is consistently ranked among the top financial firms globally, offering a range of services including fixed income, equity sales and trading, global capital markets, and research to institutional investors, governments, and corporations.

In 2024, the company was recognized for its outstanding achievements in investment banking, ESG, and financial services, reflecting its commitment to innovation and excellence. The firm also prioritizes diversity and inclusion as part of its efforts to support employee well-being.

## Description

- Lead the creation and distribution of corporate communications in both English and Japanese, ensuring consistency across internal and external materials (memos, intranet updates, brochures, reports, etc.).
- Plan and execute employee engagement events and partner with internal teams on global initiatives, local campaigns, and philanthropic activities aligned with the company's values.
- Collaborate with media relations and marketing teams to support public relations activities and manage bilingual content for the firm's website, social media, and marketing materials.

#### Job Offer

- Highly competitive compensation package.
- Opportunity to lead communications for one of the world's largest financial institutions.
- Join a company that is deeply committed to the well-being and development of its employees.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Jamel Akalay on +81 3 6832 8935.

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#### スキル・資格

- At least 4 years experience in a communication related position.
- Fluent in both Japanese and English, with exceptional verbal and written communication skills, and a background in corporate communications or related fields.
- Strong project management abilities, with the capacity to multitask, meet deadlines, and maintain attention to detail while working independently or as part of a team.
- Proven ability to build relationships with internal and external stakeholders, maintain confidentiality, and conduct research for data collection and analysis.

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#### 会社説明

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