



## PR/116651 | Sales Assistant (Japanese Speaking)

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメント タイランド

#### 求人ID

1519914

#### 業種

その他（メーカー）

#### 雇用形態

正社員

#### 勤務地

タイ

#### 給与

経験考慮の上、応相談

#### 更新日

2025年02月04日 11:42

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

**Job Title:** Sales Assistant (Japanese Speaking, JLPTN3+)

**Location:** Bang Bo, Samut Prakan

**Job Type:** Full-time, Monday – Friday from 08:30 to 17:30 (Alternative Saturday)

#### Responsibility:

- Responsible for RFQs (Request for Quotation) from clients.
- Support and coordinate between clients and internal departments.
- Assist Thai staffs in interpretation and translation when visiting clients.

- Other related tasks as assigned.

**Qualification:**

- Minimum bachelor's degree in any field.
- Proficient in Japanese (minimum JLPTN3), and conversational level in English.
- Minimum 1-2 years of working experience as Sales Assistant or related field.
- Knowledge in Microsoft Office (Word, Excel, and Power Point).

**Benefit:**

- Annual bonus
- Transportation allowance
- Meal allowance
- Language allowance
- Annual leave
- Overtime payment

**How to Apply:** If you meet the qualifications and are excited about this opportunity, please submit your resume and a cover letter by click "APPLY" We look forward to hearing from you!

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会社説明