



PR/116651 | Sales Assistant (Japanese Speaking)

募集職種

人材紹介会社

ジェイエイシーリクルートメント タイランド

求人ID

1519914

業種

その他（メーカー）

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2025年03月04日 11:01

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Title: Sales Assistant (Japanese Speaking, JLPTN3+)

Location: Bang Bo, Samut Prakan

Job Type: Full-time, Monday – Friday from 08:30 to 17:30 (Alternative Saturday)

Responsibility:

- Responsible for RFQs (Request for Quotation) from clients.
- Support and coordinate between clients and internal departments.
- Assist Thai staffs in interpretation and translation when visiting clients.

- Other related tasks as assigned.

Qualification:

- Minimum bachelor's degree in any field.
- Proficient in Japanese (minimum JLPTN3), and conversational level in English.
- Minimum 1-2 years of working experience as Sales Assistant or related field.
- Knowledge in Microsoft Office (Word, Excel, and Power Point).

Benefit:

- Annual bonus
- Transportation allowance
- Meal allowance
- Language allowance
- Annual leave
- Overtime payment

How to Apply: If you meet the qualifications and are excited about this opportunity, please submit your resume and a cover letter by click "APPLY" We look forward to hearing from you!

会社説明