CareerCross by JAC Recruitment

IT Project Manager |12M yen

募集職種

人材紹介会社
アイウィルキャピタル合同会社

採用企業名
Our client is a luxury retail company

求人ID
1515757

業種
小売

会社の種類
大手企業 (300名を超える従業員数) - 外資系企業

外国人の割合
外国人 半数

雇用形態
正社員

勤務地
東京都 23区

給与
900万円 ~ 1200万円

更新日
2025年02月26日 00:00

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
ビジネス会話レベル

最終学歴
大学卒：学士号

現在のビザ
日本での就労許可が必要です

募集要項

We are seeking a highly skilled and experienced Front Office Project Manager to join our dynamic team in Tokyo. This role is integral to our Local IS Team (Beauty Tech), where you will play a pivotal role in supporting and deploying Front-Office solutions in Japan's Digital area. You will work with integrated global and regional solutions, including Salesforce Solution, ERP Microsoft AX platform, marketing automation, and loyalty engines.

As a key player, you will collaborate closely with Digital key users to gather highlevel requirements and contribute to the design, testing, and support of FrontOffice applications, ensuring seamless integration with Salesforce, POS, and ERP systems in Japan.

JOB RESPONSIBILITIES:

- Project Management: Lead and manage projects or sub-projects, maintaining project status and documentation. Coordinate project-related activities, including planning timelines, scheduling meetings, coordinating resources, and tracking performance.
- Analysis and Design: Engage with business users to define and structure requirements. Participate in the analysis, definition, and documentation of requirements. Lead the creation and documentation of detailed solution designs aligned with the existing technical environment.
- Application Development: Collaborate with vendors to convert designs and technical specifications into computer programs, adhering to programming standards and best practices.
- Testing and Documentation: Perform data migration, cleansing, and review of code-related documentation as required.
- Technical Support: Monitor the performance of production applications and provide necessary support. Respond to user inquiries regarding errors, problems, or questions about programs. Train technical support staff to use, test, and support programs.
- Program Deployment: Create deployment packages and related documentation. Facilitate the transition of programs from development to production.
- Coordination: Work with regional and local teams to transfer project ownership towards local support and maintenance.

スキル・資格

Key Competencies:

- Education: University degree in Computer Science or related field.
- Language Skills: Excellent spoken and written Japanese, with fluency in English.
- Communication Skills: Strong communication skills, experience working directly with end users, understanding business needs, and translating requirements into solutions. Curious, pragmatic, proactive, and capable of working independently.
- Organizational Skills: Structured and able to provide regular and consistent reporting.

Technical Skills: o

- Technical Environment: Understanding of technical environments (MS SQL, BI, etc.) and ability to help structure technical support.
- Retail and Digital/CRM Knowledge: Strong functional understanding of retail business and Digital/CRM topics.
- Design Skills: Ability to structure and formalize requirements with key users and translate them into detailed designs for vendor quotation and development.
- Emerging Technologies: Evaluate and provide thought leadership on emerging technologies. • Profile:
- Language Proficiency: Excellent communication skills in Japanese and English.
- Project Management: Ability to manage multiple sub-projects simultaneously.
- Adaptability: Willingness to work in a multi-brand and dynamic organization, interacting with various levels (Local, Regional, Global).
- Technical and Business Acumen: Strong technical skills combined with a deep business understanding in the Front-Office/Digital space, with the ability to support business users effectively.

会社説明