



PR/158444 | Assistant Finance Manager

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1515572

業種

電力・ガス・水道

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年03月25日 10:02

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company & Job Overview

A rapidly growing manufacturing industry company in Penang mainland is seeking for an Assistant Finance manager to help the business to oversee and manage cash flow, daily accounting functions, financial reporting, tax compliance, and cross-functional collaboration to ensure efficient financial operations and adherence to regulations. The ideal candidate will be responsible for support monthly account closing, including financial statements, schedules, tax computations, and related tasks This role requires at least 5-7 years of experience in full set accounting role.

Job Responsibilities

- Prepare and monitor monthly cash flow and projections for management and treasury activities.
- Ensure sufficient funds are available to meet operational and capital investment requirements.

- Oversee daily accounting functions, including Accounts Payable (AP), Accounts Receivable (AR), and General Ledger (GL), ensuring accurate and timely month-end and year-end closing processes.
- Collaborate with cross-functional teams to improve financial processes and efficiencies.
- Support monthly account closing, including financial statements, schedules, tax computations, and related tasks.
- Handle income tax computation, tax filing, and ensure adherence to tax regulations and compliance.
- Generate, review, and analyze monthly, quarterly, and annual financial reports.
- Deal with internal and external parties on operational matters, financial requirements, statutory reporting needs, taxation, and audits.
- Assist the accounting department head in managing the department and supervise the daily work of the accounting team.

Job Requirements

- Bachelor's degree in accounting, Finance
- Min of 5-7 years of experience in financial reporting or accounting, ideally within the manufacturing industry.
- Strong understanding of accounting principles, financial reporting, and regulatory compliance.
- Excellent communication and interpersonal skills
- Proficiency in Excel and PowerPoint presentations; knowledge of SAP or other ERP systems is an added advantage.
- Mandarin speaker is preferred

Benefits

- Company trip
- Performance Bonus

Apply online or feel free to contact me directly for more information about this opportunity. Due to the high volume of applicants, we regret to inform you that only shortlisted candidates will be notified. Thank you for your understanding.

会社説明