



PR/086858 | Sachbearbeiter / in Buchhaltung (m / f / d)

#### 募集職種

##### 人材紹介会社

ジェイエイシーリクルートメントドイツ

##### 求人ID

1515434

##### 業種

その他（メーカー）

##### 雇用形態

正社員

##### 勤務地

ドイツ

##### 給与

経験考慮の上、応相談

##### 更新日

2025年01月14日 10:31

#### 応募必要条件

##### 職務経験

3年以上

##### キャリアレベル

中途経験者レベル

##### 英語レベル

ビジネス会話レベル

##### 日本語レベル

ビジネス会話レベル

##### 最終学歴

短大卒：準学士号

##### 現在のビザ

日本での就労許可は必要ありません

#### 募集要項

##### COMPANY OVERVIEW

One of the global top manufacturers in precision and weighing machines for various industries such as food and non-food manufacturing. With outstanding footprints and contributions in over 100 countries.

##### KEY REQUIREMENTS

- Minimum 3 years of experience in accounting or finance operations
- Native level in German and business level in English communication skills
- Knowledgeable in Handelsgesetzbuch (HGB)
- Able to work onsite 100%

## **JOB RESPONSIBILITIES**

- Support the financial and accounting operations
- Responsible for balance sheet overseeing as well as ensuring accurate valuation and proper documentation
- Monitor debtor accounts and follow up on overdue payments
- Process credit postings and account clearings to ensure accurate and timely recording of financial transactions
- Manage travel expense claims and process reimbursement
- Assist with the VAT statistics preparation and report
- Collaborate and support audit processes to provide necessary documentation and support during finance audits

## **JOB REQUIREMENTS**

- Educational background in Finance, Accounting, or related field
- Experience with financial reporting and asset management
- Familiar with accounting software such as ERP/SAP
- Knowledgeable in German accounting principles
- Hands-on mentality and can-do attitude
- Eligible to work in Germany

## **BENEFITS**

- Flexible working environment
- 30 days of annual leave
- 39 working hours per week

#LI-JACDE

#countrygermany

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会社説明