



JAC Recruitment

We are recruitment specialists around the globe

Vietnam



PR/094457 | General Accountant

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1515351

業種

その他（商社）

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2025年04月22日 14:01

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Responsibilities

* Accounting tasks:

- Manage all aspects of day-to-day accounting operations involve to sales and purchasing goods, services debit, cash and bank, reimbursement, accrued expense...
- Make a general accounting entry (Book asset and depreciation, allocate prepaid expense...)
- Check to issued e-invoice.
- Statistics and synthesis, analysis of accounting data upon request.
- Periodic internal, financial reports, budget, prepare a report for submitting the DPI, check statistic report.
- Explain data and provide records to auditors and relevant authorities as required.
- The team leader is responsible for providing guidance and support to their subordinates.
- Other tasks assigned by manager.

* Tax-related issues:

- Corporate tax issues
- VAT-related issues
- Foreign contractor tax, business tax.
- Deal with tax authorities

Job Requirements

- BA in accounting or finance.
- Proficient in office computers.
- Experience using accounting software especially Fast Software (ERP) is an advantage.
- Actual work experiences on IFRSs is an advantage.
- Good communication ability in English
- A minimum of 3 years of experience in a general accountant position.
- Careful, hard-working and honest.
- Withstand pressure and be responsible for work.
- Candidates aged between 32 and 38.
- Salary: agreement (from 25-35 million VND, *Depending on experiences)
- Allowances: Transportation allowance and lunch allowance, uniform allowance
- Tet bonus, Performance bonus (non-guaranteed)
- Salary promotion: once per year, will be decided by the Company's regulations
- Attend seminars from company's consulting firm

#LI-JACVN

会社説明