



【1000～1200万円】 Accounting Manager

外資系医薬品メーカーでの募集です。 経理（非上場）のご経験のある方は歓迎です。

募集職種

人材紹介会社

株式会社ジェイ エイ シー リクルートメント

採用企業名

外資系医薬品メーカー

求人ID

1514897

業種

医薬品

会社の種類

外資系企業

雇用形態

正社員

勤務地

東京都 23区

給与

1000万円～1200万円

勤務時間

09:15～17:15

休日・休暇

【有給休暇】有給休暇は入社時から付与されます 【有給休暇】試用期間中は毎月1日付で1日付与、試用期間終了翌月1日付で4～20日...

更新日

2025年01月23日 06:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ネイティブ

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

【求人No NJB2270724】

MAIN FOCUS AND MISSION:

We are seeking a driven Accounting Manger to manage accurate and timely reporting. This role will report to Head of Finance and entails partnering with FP A.

As an Accounting manager you'll also be part of the Global Finance network (HQ) .

ROLE RESPONSIBILITIES:

Manage general ledger accounting activities to ensure timely and accurate reporting including intercompany accounting chart of accounts maintenance journal entries reconciliations and supporting schedules.

Prepare accurate financial statements in compliance with IFRS standards.

Monitor and optimize company cash flow and liquidity.

Coordinate with external auditors for annual audits.

Prepares journal entries account analysis and reconciliations for intercompany accounts.

Communicate with operational departments inside and outside the close process to ensure proper closing.

Generates internal financial statements for management review.

Collaborate and align with 3rd party logistics to track stocks.

Lead operational and system improvement projects and tasks.

Make recommendations to improve our system of internal accounting controls and procedures.

Establish and maintain documentation and SOPs for current and future policies and procedures.

Cross train colleagues on policies and procedures related to SOPs owned by this role.

Key contributor in the interim financial audit year end financial audit and internal audit.

Maintain internal controls to safeguard assets and prevent fraud.

Stay updated on accounting and tax regulations to ensure compliance.

Ensure compliance with local tax regulations.

スキル・資格**Hard skills/ Expertise:**

More than 7 years of accounting experience in global company under IFRS.

Team and project management experiences.

Strong and fluent Japanese and English written and verbal communication skill.

Ability to extract data from systems and organize into reports; understands accounting data/structure within a system.

Proficient with MS Office Advanced Excel experience desired (e.g. macros v lookups pivot tables)

Bachelor's degree in Finance Accounting Economics or a related field.

CPA qualification is an added advantage.

SAP system implementations experience is highly appreciated.

Working experience at pharmaceutical companies is plus.

Soft skills:

Team oriented and good communication and work relationship.

Hands on and proactive attitude

Ability to prioritize multi task and adapt to flexible work demands.

Self management

Strong results orientation

会社説明

ご紹介時にご案内いたします