



PR/094421 | Leasing Manager

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1513601

業種

不動産仲介・管理

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2025年02月04日 04:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company and Job Overview

JAC's client is looking for Leasing Manager to develop new clients and manage leasing activities in Vietnam

Job Responsibilities

- Build up and expand relationships with new clients and potential tenants, and maintain strong relationships with the existing tenants, agencies/ brokers/ consultants.
- Handle negotiation about rental packages & contracts terms and conditions with potential tenants and existing tenants for contract renewal.
- Coordinate with the tenants for the fit-out work schedule and collaborate with the internal property management team.
- Professionally address the requirements and incorporate customer feedback to enhance leasing activities.
- Support in preparing the annual rent income budget, rental forecast as well as monthly management reports.
- Support internal property management team corresponding to a complaint from tenants.
- Support for marketing activities including SNS account management, participating in a talk event as a speaker.
- Perform market research and deliver updates on market information, including pricing, trends, benchmarking, demand, and supply.
- Periodically report on leasing activities to the Director and obtain necessary approvals through the internal approval system.
- Business trips to many cities in Vietnam.

- Other relevant duties as required and assigned by the company.

Job Requirements

- Bachelor's degree with major in Real Estate Management, Business, Marketing or Equivalent.
- At least 5 years of relevant experience in the real estate industry leasing activities, minimum of 3 years' experience in ready-built-warehouse in Vietnam market is required.
- Having good knowledge and good market sense, and extensive networks among business communities including clients and agencies.
- Highly proficient in English and Vietnamese communication; knowledge of Chinese is an added advantage.
- Demonstrates excellent presentation, negotiation, and interpersonal skills to establish and maintain strong relationships with tenants
- Frequent business trips are required.
- Detail-oriented, responsible, self-motivated, and able to work independently.
- Proficient in Microsoft Office Suite

Apply online or feel free to contact me directly for more information about this opportunity. Due to the high volume of applicants, we regret to inform you that only shortlisted candidates will be notified. Thank you for your understanding.

#LI-JACVN

会社説明