



PR/094389 | [EN] Legal Executive for a large reputable Japanese company

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1513584

業種

土木

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2025年04月01日 03:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

COMPANY OVERVIEW

A well-established organization providing legal and governance services for its subsidiaries involved in real estate and project management. The company values precision, teamwork, and long-term employee development.

JOB RESPONSIBILITIES

- Review, draft, and advise on contracts and transaction documents between subsidiaries, tenants, suppliers, and contractors.
- Act as the main or supporting negotiator for contracts and ensure compliance with approved versions.
- Manage applications and amendments for licenses, including ERC, IRC, and work permits, with internal or outsourced consultants.
- Draft meeting minutes, resolutions, and decisions for shareholders, the Board of Directors, and Members' Council.
- Handle legal and administrative tasks as needed.

JOB REQUIREMENTS

- University degree in Law.
- Fluency in English (Japanese language skills are a plus).
- Strong communication and teamwork skills.
- Candidates under 30 years old preferred; no gender preference.
- Obedient, honest, and detail-oriented, with a willingness to take on diverse tasks and learn for long-term growth.

BENEFITS

- Salary: Up to 24M VND (Net), depending on qualifications.
- Comprehensive training and professional development opportunities.
- Supportive work culture that emphasizes long-term employee success.

Apply online or feel free to contact me directly for more information about this opportunity. Due to the high volume of applicants, we regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.

#LI-JACVN
#cityhn

会社説明