



PR/094362 | Executive Assistant with Expertise in UI / UX Design

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1513574

業種

デジタルマーケティング

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2025年01月07日 06:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company and job overview

Our client is looking for an Executive Assistant skilled in UI/UX design to support our team in Hoi An.

Job Responsibilities

- **Front-End Design & Development:** Assist with designing and developing features and functions for the Shopify website.
- **Shopify Apps:** Work with our Shopify apps on various projects and initiatives.
- **Content & UI/UX Design:** Design content for the website and create UI/UX designs for new applications and features.

Job Requirements

- **E-commerce Expertise:** Experience with Shopify or other e-commerce platforms.
- **UI/UX Design:** Proficient in UI/UX design principles.
- **Time Management:** Excellent time management and the ability to work independently with limited oversight.
- **English Communication:** Proficiency in English when communicating with an English-speaking manager.
- **Adobe Suite:** Expertise in Adobe products, primarily Photoshop and Lightroom.

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