



## PR/094352 | Assistant Accounting Manager

### 募集職種

#### 人材紹介会社

JAC Recruitment Vietnam Co., Ltd

#### 求人ID

1513565

#### 業種

監査・税理士法人

#### 雇用形態

正社員

#### 勤務地

ベトナム

#### 給与

経験考慮の上、応相談

#### 更新日

2024年12月24日 12:44

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### Company and Job Overview

A foreign consulting firm is looking for Assistant Accounting Manager

#### Job Responsibilities

- Responsible for managing tasks related to explanations, inspections, audits, and tax reconciliation.
- Assist Manager in managing and supervising the implementation of service contracts for clients.
- Support the Manager in internal management, developing staff skills through internal training.
- Assist in assigning and monitoring the progress of each project assigned by Manager
- Organize seminars related to Tax & Accounting topics.
- Support in providing Tax & Accounting consulting services to clients through meetings, emails, and phone calls.
- Review periodic financial/tax reports for clients.
- Able to work with Tax Authorities.
- Discuss, work, and report to the Manager and the Board of Director

#### Job Requirements

- A bachelor's degree, preferably with a degree in Economics, Law, Tax, Accounting
- At least 4-5 years of experience working for Tax-Accounting consulting firms.
- Good knowledge of Vietnamese accounting regulations and tax system.

- Strong communication and information delivery skills.
- Experience in supporting tax inspection and audit teams.
- Experience in supporting tax refund and reconciliation tasks.
- Good experience in personnel management/assignment.
- Good English skills
- CPA certification is an advantage.

**Benefits**

- 13th-month salary bonus and performance bonus
- Work in an international, dynamic, youthful, and friendly environment
- Other benefits to be discussed during the interview.

Apply online or feel free to contact me directly for more information about this opportunity. Due to the high volume of applicants, we regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.

#LI-JACVN

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会社説明