



PR/094346 | Senior Property Manager

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1513563

業種

不動産仲介・管理

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2025年01月21日 19:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company and Job Overview

JAC's client is looking for an experienced Senior Property Manager to join their dynamic team in Ho Chi Minh.

Job Responsibilities

- Align projects with company strategy, manage finances and budgets, and analyze performance.
- Maintain strong developer relationships and improve SOPs and KPIs.
- Collaborate on sales and marketing plans, manage risks, and ensure project quality.
- Regularly update legal documents in compliance with real estate management laws. Plan and execute recruitment and training for the Management Team
- Organize and manage project operations to maintain initial setup and service standards, ensuring effective cooperation with clients, vendors, and partners
- Perform reports to the superior authorities on the operation and backlog situation of the assigned projects.
- Represent the company in Resident, Management Board, and Developer meetings as needed.
- Perform other duties as assigned by head of department/ BODs/ Developers

Job Requirements

- University graduation with major at Business administration, economics or related professions.
- Minimum of 5 years' experience in Building Property Management or related field.
- Expertise in Property/Building Management Regulations and Vietnamese Law.
- Proactive, competent, flexible, and strong management skills.
- Excellent communication, negotiation and problem-solving skills.
- Proficient in English.

Benefit:

- Annual health check-up and health insurance coverage for employees.
- 13th-month salary and bonus scheme based on the company's business situation.

Apply online or feel free to contact me directly for more information about this opportunity. Due to the high volume of applicants, we regret to inform you that only shortlisted candidates will be notified. Thank you for your understanding.

#LI-JACVN

会社説明