



## PR/093706 | [JP] Real Estate Investment Assistant Manager / Senior Staff

### 募集職種

#### 人材紹介会社

JAC Recruitment Vietnam Co., Ltd

#### 求人ID

1513449

#### 業種

不動産仲介・管理

#### 雇用形態

正社員

#### 勤務地

ベトナム

#### 給与

経験考慮の上、応相談

#### 更新日

2024年12月24日 12:40

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### COMPANY OVERVIEW

A Real estate development company is looking for **[JP] Real Estate Investment Assistant Manager/ Senior Staff** position.

Location: Ho Chi Minh City

#### JOB RESPONSIBILITIES

- Business Management related to office building projects.
- Management of project finance condition.
- Company management (administration of project company, controlling leasing team and operation team)
- Acquisition of new project:

- Investment: consider project development structure, project cashflow, contract terms, etc.
- Contract : negotiation with partners, prepare project contracts
- Procedure : legal procedures regarding the projects.

#### **JOB REQUIREMENTS**

- Fluent Japanese (both writing and speaking) : N1 (preferred) or N2
- Work experience: Real estate, financing.
- Knowledge: accounting-finance, administration, laws.
- Want: Experience in Real Estate Business and/or Financing and Accounting
- Prefer: Graduated from Japan University or Experience working in Japan
- Reporting Line : Director – Manager
- English : business level (documentation, translation...)
- Good at office skills (pptx, word for reports, proposal...)
- Have Team/Tasks management skills is a must.
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#### **Benefit:**

- Time work: Mon – Fri 8:30 - 17:30
- Annual performance and salary review.
- Allowances as company policy
- Periodic health examination.
- Annual company trip.

Apply online or feel free to contact me directly for more information about this opportunity. Due to the high volume of applicants, we regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.

#LI-JACVN

#cityhcm

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会社説明