



PR/116412 | Chief HR

募集職種**人材紹介会社**

ジェイエイシーリクルートメント タイランド

求人ID

1513431

業種

物流・倉庫

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2025年04月01日 04:00

応募必要条件**職務経験**

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項**OVERVIEW**

The Company is Japanese, now seeking for an experienced candidate to join as

Senior HR (Workplace around BTS Chongnonsri, Bangkok)

Position: Senior HR

Location: BTS Chongnonsri or BTS Saladaeng, Bangkok

Business: Logistics

Working hour: Monday – Friday, 8.30 AM – 17.30 PM

JOB RESPONSIBILITIES

- Handle overall loops in HR, Admin related HR tasks.
- Support HR team in overall scopes.
- Handle welfare and benefits for staff, compensation and benefits, health insurance, annual company health check-up.
- HR legal & compliance, handle corporate work and documentation of companies, manage regulations.
- Support HRIS and payroll support.
- Data analysis, summary report in related HR work.
- Office management, maintain office facilities, deal with employee troubles.
- Other tasks assigned in related job.

JOB REQUIREMENTS

- This position, salary around 28,000 - 35,000 THB
- Graduate in institution of education level, bachelor's degree or higher.
- Over 5 years' experience in HR, Compensation & Benefits, Welfare, HRIS
- Ability to communicate in English with foreigners.
- Able to work under pressure and different culture.
- Able to use computer literacy in MS Office, Excel
- Able to travel to work around BTS Chongnonsri or BTS Saladaeng, Bangkok

会社説明