



PR/116399 | HR Manager

募集職種

人材紹介会社

ジェイエイシーリクルートメント タイランド

求人ID

1513429

業種

レストラン・フードサービス

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2025年01月21日 16:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Working Location : Praram3, Bangkok

Responsibilities:

- Lead and oversee HR & Admin functions, develop and implement HR policies, procedures, and systems for Employee life cycle
- Personnel planning
- Recruitment & onboarding process
- Ensure timely payroll execution
- Compensation & benefits program and Various training
- Monitor and control HR budget, personnel expenses, and shared services costs to optimize efficiency
- Lead the setup and management of shared services functions

Qualifications :

- Bachelor's degree in Human Resources Management, Business Administration, or a related field

- Minimum of 3 years of experience in a Human Resources Management role
 - Proven experience in recruitment, onboarding, performance management, people development and employee relations.
 - Strong understanding of HR best practices and legal compliance.
 - Strong analytical and problem-solving skills
 - Ability to guide and mentor team to deliver high-quality HR services
 - Interpersonal skill conversation effectively at all level
 - Ability to communicate in basic English is preferred.
 - Proficient in MS Excel, PPT are preferred
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会社説明