



## PR/116396 | Assistant Accounting Manager

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメント タイランド

#### 求人ID

1513428

#### 業種

レストラン・フードサービス

#### 雇用形態

正社員

#### 勤務地

タイ

#### 給与

経験考慮の上、応相談

#### 更新日

2025年04月01日 04:00

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

Position : Assistant Accounting Manager

Location: Rama 3

Job Summary: Our client is beverage company. We are looking for a dedicated Assistant Accounting Manager to join our team.

Key Responsibilities: thank you ma'am I can see you google

- Managed month-end and year-end closings.
- Prepared and reconciled balance sheet details monthly, identifying discrepancies.

- Oversaw General Ledger (GL) operations, ensuring all daily transactions were accurately posted and updated in line with generally accepted accounting principles.
- Controlled fixed assets and inventory accounts.
- Prepared corporate income tax filings (P.N.D.50, P.N.D.51).
- Reviewed VAT reports (PP.30) and conducted VAT reconciliations and investigations as necessary.
- Communicated with external and internal auditors.
- Collaborated with team members to manage and issue asset management records within the accounting system.
- Established and enforced proper accounting methods, policies, and principles.
- Acted as a compliance guardian and business partner across functions.
- Handled various ad-hoc financial and accounting tasks.

Requirements:

- Good in command in English.
- Bachelor's degree in Finance or Accounting or a related field.
- Strong skill in Microsoft Office (Excel, Word) with skills in accounting programs (SAP, Express, Accpac etc.)
- High accountability and responsibility.
- Strong ability to manage accounting team members.

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会社説明