



PR/117753 | Sales Assistant (Japanese Speaking)

募集職種

人材紹介会社

ジェイエイシーリクルートメントイギリス

求人ID

1512727

業種

レストラン・フードサービス

雇用形態

正社員

勤務地

オランダ

給与

経験考慮の上、応相談

更新日

2025年01月07日 23:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company: Food production company

(Comprehensive food production company with a specific focus on production and sales of marine products)

Position: Sales Assistant

Location: Amsterdam Area (Office base)

Salary: Gross EUR 3,000-3,500/month + Holiday allowance 8%/year

Job description

-Trading part

Based on Sales Agreements (SA), manages delivery dates, prepares for customs clearance, and handles correspondence with forwarders and refrigerated warehouses.

Preparing for customs clearance, correspondence with forwarders and refrigerated warehouses, etc. based on Sales Agreements (SA).

-Sales part

Negotiations on purchase and sales prices, arrangements for receiving and dispatching goods, issuing invoices, etc.

-Other

Monthly or quarterly reports related to the business.

Requirements:

-Fluent level of Japanese is mandatory

-Holding Dutch residence permit and work permit is Mandatory (working holiday visa/Freelance visa NOT allowed)

-Driving licence in the Netherlands (Preferred)

-At least 1 years' experience in sales/business administration/trading

-Proficiency in MS Office, Excel and Word

-Business level of English

-Starting after January 2025

Working days and hours:

Monday to Friday, 40 hours per week (negotiable) *Examples: 8.30am to 5pm, 9am to 5.30pm, etc.

(Onsite)

Benefits:

-Commuting expenses paid

-Paid leave 25 days/year

-One-year contract, including probationary period (with the possibility of becoming a permanent employee afterwards).

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会社説明