



## PR/093481 | Talent Acquisition Specialist

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントシンガポール

#### 求人ID

1512558

#### 業種

監査・税理士法人

#### 雇用形態

正社員

#### 勤務地

シンガポール

#### 給与

経験考慮の上、応相談

#### 更新日

2025年01月08日 10:01

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

**JAC is partnering with an established Consulting company with presence globally. With business expansion in the region, they are looking for suitable candidates to join them as a Talent Acquisition Specialist to join their headquarter in Singapore.**

You will fulfill manpower needs to support business needs by managing the acquisition and administration of the employee's employment lifecycle, from identifying hiring requirements to selection criteria, interviews and installation of new hires.

#### Role:

- Ensure prompt recruitment of approved headcounts to meet business needs
- Put up job postings at effective platform to source / attract suitable candidates
- Conduct prescreening, arrange interviews, administer recruitment tests, conduct interviews & selection, propose salary recommendations for on-hiring, conduct reference checks

- Conduct exit interviews, document and feedback to internal stakeholders for interventions
- Any assigned tasks and projects

**Requirements:**

- Degree in HR, Business or related with recruitment experience in a fast pace global firm
- Candidates with prior experience in **Finance Services** industry will be advantageous
- Strong interest in talent acquisition and HR operational activities
- Possess good experience in sourcing and stakeholders management
- Resilient, adaptable, able to multi-task and independent
- Strong communication and people skills, able to interact with people of all levels
- Meticulous and resourceful

If you are interested in this role, please send your profile with expected salary to [kaiwei.lin@jac-recruitment.com](mailto:kaiwei.lin@jac-recruitment.com) AND [corpsvcs.sg@jac-recruitment.com](mailto:corpsvcs.sg@jac-recruitment.com)

Please note that only shortlisted candidates will be contacted, thank you.

JAC Recruitment Pte. Ltd.  
EA Licence Number: 90C3026  
Personnel Registration Number: R22105483  
Lin Kai Wei

#LI-JACSG

#countrysingapore

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会社説明