



## PR/158127 | Senior Finance Executive / Assistant Finance Manager (Shah Alam)

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントマレーシア

#### 求人ID

1512481

#### 業種

その他（メーカー）

#### 雇用形態

正社員

#### 勤務地

マレーシア

#### 給与

経験考慮の上、応相談

#### 更新日

2025年01月22日 13:00

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### JOB RESPONSIBILITIES

- Compile and analyze financial reports on a monthly, quarterly, and annual basis.
- Generate weekly and monthly cash flow statements.
- Approve supplier payments and oversee credit control.
- Track the use of banking facilities.
- Prepare various bank applications (e.g., RC, LC, BG, BA).
- Monitor accounts receivable aging and identify overdue accounts.
- Handle company taxation, ensuring accurate and timely submission of tax computations to the tax agent.
- Review tax liabilities and provisions in financial statements.
- Lead and coordinate the company's budget preparation.
- Prepare monthly adjustments, accruals, and provisions.
- Conduct monthly financial closings.
- Calculate foreign exchange gains or losses for accounts payable and receivable.
- Perform any additional tasks assigned by supervisors or management as needed.

**JOB REQUIREMENT**

- Degree in Accounting or equivalent
- Mandatory requirement: Experience in manufacturing accounts
- Experience in full sets of accounts
- Experience in ERP system will be added advantage
- Willing to travel to Kajang (5% travelling)

#LI-JACMY  
#stateselangor

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会社説明