



## PR/158310 | Operation Manager (Freight Forwarding)

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントマレーシア

#### 求人ID

1512400

#### 業種

物流・倉庫

#### 雇用形態

正社員

#### 勤務地

マレーシア

#### 給与

経験考慮の上、応相談

#### 更新日

2025年03月05日 08:00

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

Our client is the leading company in the industry **freight forwarding** services sector, they are currently hiring for **Operation Manager**. This role you will need to oversee import and export shipments by SEA, AIR, LAND and involves managing the shipping lines, freight forwarders, customs brokers and haulier to ensure timely deliveries and smooth operations.

#### Job responsibility:

- Experience in coordinate with shipping line, freight forwarder, custom broker and haulier in import & export shipments arrangements and deliveries.
- To manage the overall FCL/ LCL / Conventional import & export shipments by sea, land and air
- Handle customers' enquiries and resolve problem issue and complaints

- Coordinate with customers and overseas agents to ensure shipment is monitor closely on the shipment status and keep update on-time.
- Prepare quotation to customers/agents in time basis with sufficient details and follow up
- To ensure all documentations and billing are checked, compiled and stored
- To key in the cost and sales in system in timely manners
- Good leadership to lead, work closely and train team to achieve overall customer satisfaction
- Build and maintain excellent relationships with clients.
- Attend & assists indoor meetings with customer if any
- Prepare report with sales and volume data
- To perform any other additional tasks assigned by superior and management

**Job Requirement:**

- Understand Sea & Air freight FCL & LCL arrangement, documentations (SI to carriers, & Shipping Pre-Alerts), customs clearance and transportation.
- Good knowledge and familiar in Incoterms import / export / custom related matters
- At least 5 years working experience in freight forwarding / shipping experience
- Experience in managerial or supervisory role
- Experience in handling haulers and dealing with shipping liners.
- Able to multi-task, hands-on and prioritize jobs
- Excellent interpersonal, verbal, and written communication skills
- Able to work independently, team player, able to multi-task, self - motivated, work independently, work under pressure and make quick decision to solve problem issue.
- Fluent in English and Bahasa Malaysia
- Candidate must possess at least a Graduate/ Professional Certificate.

#LI-JACMY

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会社説明