



## 【Facilities Manager】 Global Leader in the Energy Sector

### 募集職種

人材紹介会社  
株式会社SPOTTED

求人ID  
1511484

業種  
電気・電子・半導体

会社の種類  
大手企業 (300名を超える従業員数) - 外資系企業

雇用形態  
正社員

勤務地  
東京都 23区

給与  
経験考慮の上、応相談

更新日  
2025年02月27日 09:00

### 応募必要条件

職務経験  
6年以上

キャリアレベル  
中途経験者レベル

英語レベル  
流暢

日本語レベル  
流暢

最終学歴  
大学卒：学士号

現在のビザ  
日本での就労許可が必要です

### 募集要項

Our client is a Global Leader in the energy sector, the forefront of enabling the global transition to a more sustainable, digital, and low-carbon energy future.

#### About the Role:

Manage all facilities and sites in Japan, ensuring that all leased or owned properties are properly maintained with proactive measures, operating with zero safety risks, and that all service lines are delivered in accordance with agreed SLAs with stakeholders.

#### Key Responsibilities

- **Budget Oversight:** Develop and manage the annual budget for facility operations, incorporating business forecasts and actual demand. Prepare justifications and business cases to secure internal approvals for investments.
- **Stakeholder Engagement:** Act as the primary point of contact for real estate-related matters. Ensure timely communication with stakeholders and end-users to address new requirements and coordinate project execution with relevant teams.
- **Space and Energy Optimization:** Conduct analysis and benchmarking to enhance space utilization and energy efficiency. Propose green energy initiatives that align with the organization's decarbonization objectives.
- **Safety Leadership:** In collaboration with the Country Health and Safety Manager, ensure all construction activities comply with safety protocols to eliminate risks and hazards.

### Qualifications & Experience

- Experience in corporate real estate or facility management, with a strong understanding of the manufacturing industry. Previous experience with multinational clients and integrated facility management (IFM) services is preferred.
- Expertise in full-cycle asset management, including site selection, lease management, design, and construction. Experience in preparing Statements of Requirements (SOR) and technical specifications is highly valued. A background in civil engineering, mechanical/electrical/plumbing (MEP), or facility management is preferred.
- Exceptional customer service orientation with strong communication skills.
- Fluent in English with advanced proficiency in AutoCAD and Microsoft Office tools.
- Self-motivated, adaptable, and willing to travel as required.

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会社説明