



PR/122573 | HR Manager

募集職種

人材紹介会社

ジェイエイシーリクルートメントインドネシア

求人ID

1510973

業種

旅行・観光

雇用形態

正社員

勤務地

インドネシア

給与

経験考慮の上、応相談

更新日

2024年12月17日 10:23

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Description:

- Create and implement HR strategies and initiatives aligned with the overall business strategy.
- Bridge management and employee relations by addressing demands, grievances, or other issues.
- Manage the recruitment and selection process, including job design, interviewing, hiring, and onboarding.
- Oversee and manage a performance appraisal system that drives high performance.
- Assess training needs and apply and monitor training programs.
- Maintain pay plans and benefits programs, ensuring they are competitive and compliant with regulations.
- Ensure the organization's compliance with local, state, and federal regulations.
- Develop and monitor HR strategies, systems, tactics, and procedures across the organization to nurture a positive working environment.
- Maintain company organization charts and employee directories, ensuring all company HR policies are applied consistently.

Requirements:

- Bachelor's degree in Human Resources, Business Administration, or a related field.
- 5+ years of experience in HR management or a related role from multinational company

- Strong knowledge of HR practices, recruitment, payroll, labor jobs, company regulations, data analysis, employee relations, excellent communication and interpersonal skills, and proficiency in HR software.

- Proficient in English is a must

#LI-JACID

会社説明