



JAC Recruitment

We are recruitment specialists around the globe

Indonesia

PR/122615 | Finance Accounting Assistant Manager

募集職種

人材紹介会社

ジェイエイシーリクルートメントインドネシア

求人ID

1510505

業種

物流・倉庫

雇用形態

正社員

勤務地

インドネシア

給与

経験考慮の上、応相談

更新日

2024年12月11日 18:42

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Description:

1. Ensure accurate and timely recording of financial transactions in the company's accounting system.
2. Ensure accurate and timely reconciliation of accounts, including bank reconciliations, and the preparation of financial statements
3. Coordinate the preparation and filing of tax returns and ensure compliance with tax regulations.
4. Liaise with auditors during annual audits, ensuring the provision of necessary documents and explanations
5. Implement and maintain internal financial controls to safeguard the company's assets.
6. Identify areas for process improvement within the finance and accounting functions, recommending and implementing more efficient practices.
7. Ensure adherence to financial policies and procedures within the organization.
8. Supervise and mentor junior staff in the finance and accounting department, providing guidance and ensuring tasks are completed accurately and on time.

Requirements:

- Bachelor's degree in Accounting.
- Having experience working in CPA is an advantage.

- 5-7 years of relevant experience in finance and accounting, with at least 3-5 years in a Assistant Manager or managerial role.
- Having experience in logistics company at least 3 years.
- Familiarity with tax compliance, audit processes, and financial regulations.
- Strong understanding of financial reporting and accounting principles (PSAK/IFRS).
- Proficient in accounting software SAP.
- Proficiency in English, both written and spoken, especially for companies with international operations.

#LI-JACID

会社説明