

PR/115581 | Purchasing Staff

募集職種

人材紹介会社

ジェイエシーリクルートメント タイランド

求人ID

1509882

業種

自動車・自動車部品

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2024年12月11日 18:18

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

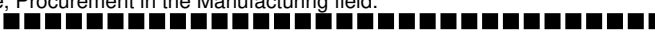
募集要項

Our client is Trading Automotive industry. They are looking for potential candidate who can fulfil their requirement as following;

Position : Purchasing staff
Location : Leamchabang,Chonburi
Business Type : Automotive industry
Working day : Mon – Fri 08.30-17.30
Benefit :

- Salary: Total Package 20,000 – 30,000 THB/month(Depend on experience)
- Allowance : Housing,position
- No shuttle bus
- Bonus 5-6 Month

Qualifications:

- Bachelor's degree in supply chain, Business Admin, Engineering, or any related field.
- At least 3 years of Experience in Purchase, Procurement in the Manufacturing field.
- Good command in English (TOEIC Score) 

Job description

- Track orders and ensure timely delivery.
- Coordinate with client, supplier, and department concerns in Overseas.
- Review the quality of purchased products and the performance of suppliers.
- Maintain updated records of purchased orders, delivery information, and invoices.
- Monitor stock levels and place orders as needed.
- Follow up purchase order confirmation from vendor, issue purchase order, and keep track of delivery.
- Track orders and ensure timely delivery.
- To coordinate & solve any issues/problems/technical with client's requirements for smooth of operations.

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会社説明