



PR/114814 | HR Manager (Chinese nationality)

募集職種

人材紹介会社

ジェイエイシーリクルートメント タイランド

求人ID

1509767

業種

その他（メーカー）

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2024年12月11日 18:16

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Location: Chonburi

Salary: 85,000 THB Up

Main Purpose:

- Control and manage human resources and administrative tasks to ensure maximum organizational efficiency.

Job Function:

- Determine the company's human resource management policy, as well as operational strategies and compliance with head quarter policies.
- Establish guidelines to oversee recruitment, compensation, welfare, employee relation as well as human resource development
- Coordinate with other departments to communicate and implement human resource management policies, as well as provide human resource advice.

- Control the company's administrative work such as building, facilities, vehicle and cleanliness
- Establish the performance appraisal mechanism for relevant departments according to the company's needs.
- Other tasks as assigned

Qualification & Technical Skills

- Bachelor's Degree in Social science or related field
- At least 10 years experience in human resource and administration management
- Strong knowledge of Labor law, Labour Protection Act BE 2541, Labour Protection Act BE 2551.
- High level of communication skill
- Negotiation and counselling skills
- Good knowledge of ISO 9001/14001
- English and Thai communication skill.

会社説明