



PR/094362 | Executive Assistant with Expertise in UI/UX Design

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1509547

業種

デジタルマーケティング

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2024年12月11日 15:42

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

OVERVIEW:

Our client is looking for an Executive Assistant skilled in UI/UX design to support our team in Hoi An.

RESPONSIBILITIES:

- **Front-End Design & Development:** Assist with designing and developing features and functions for the Shopify website.
- **Shopify Apps:** Work with our Shopify apps on various projects and initiatives.
- **Content & UI/UX Design:** Design content for the website and create UI/UX designs for new applications and features.

SKILLS REQUIRED:

- **E-commerce Expertise:** Experience with Shopify or other e-commerce platforms.
- **UI/UX Design:** Proficient in UI/UX design principles.
- **Time Management:** Excellent time management and the ability to work independently with limited oversight.
- **English Communication:** Proficiency in English to communicate with an English-speaking manager.
- **Adobe Suite:** Expertise in Adobe products, primarily Photoshop and Lightroom.

Required Experience:

- At least 2 years of experience in e-commerce.
- At least 2 years of experience with Shopify or similar platforms, or strong computer skills with an ability to learn quickly.

Beneficial Experience:

- Additional experience in UI/UX design or e-commerce development.

SALARY:

The salary range is 6–12 million VND per month, based on experience and qualifications, with opportunities for growth based on performance and business needs.

会社説明