



## PR/158168 | Purchasing Executive

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントマレーシア

#### 求人ID

1509049

#### 業種

その他（メーカー）

#### 雇用形態

正社員

#### 勤務地

マレーシア

#### 給与

経験考慮の上、応相談

#### 更新日

2024年12月11日 15:24

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

A prominent automotive manufacturer in Kedah is looking for Purchasing Executive to be part of the procurement team.

#### Job Responsibilities

- Develop a robust vendor base for **Indirect Materials** by collaborating with plant stakeholders
- Implement cost reduction strategies while maintaining quality standards to achieve annual targets.
- Participate in cross-functional teams for project-related purchases.
- Collaborate with finance, operations, and production to align purchasing strategies with their needs.
- Obtain timely price quotes (RFQs) and proposals (RFPs) for required services.

- Manage the purchase request (PR) and purchase order (PO) processes, ensuring timely and accurate orders.
- Negotiate terms in supply agreements to secure favorable conditions and minimize risk.
- Evaluate supplier performance and conduct regular compliance assessments.
- Launch tenders when necessary to secure the best prices and services.

#### **Job Requirements**

- At least degree in business administration, engineering or equivalent
- Minimum 2 years of working experience in automotive manufacturing
- Familiar with Microsoft Office and SAP

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会社説明