



Bilingual Deputy Operations Manager

募集職種

採用企業名

インターソフト株式会社

求人ID

1508227

業種

投資銀行

会社の種類

大手企業 (300名を超える従業員数) - 外資系企業

外国人の割合

外国人 半数

雇用形態

正社員

勤務地

東京都 23区

給与

経験考慮の上、応相談

ボーナス

固定給+ボーナス

更新日

2024年12月13日 00:00

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ネイティブ

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

Overview:

We are seeking a dynamic and results-driven **Deputy Operations Manager** with bilingual proficiency in **Japanese and English** to join our global investment banking team. The ideal candidate will oversee remittance operations, ensuring compliance, accuracy, and efficiency while supporting operational strategies and fostering strong client and team relationships.

Key Responsibilities:

Operational Management:

- Oversee daily remittance operations, ensuring smooth execution of domestic and international transactions.
- Monitor and ensure compliance with relevant local and international banking regulations, including AML, KYC, and FATCA.
- Identify process improvements and implement best practices to enhance operational efficiency and minimize risk.

Team Leadership & Collaboration:

- Act as the primary liaison between local and global teams to ensure seamless communication and alignment with organizational goals.
- Provide guidance, training, and mentorship to the operations team to enhance their skills and productivity.
- Serve as the deputy lead in the absence of the Operations Manager, ensuring continuity in decision-making and management.

Client & Stakeholder Engagement:

- Build and maintain strong relationships with clients, vendors, and internal stakeholders to facilitate a high standard of service.
- Resolve escalations promptly and professionally, maintaining the bank's reputation for excellence.
- Represent the remittance team in cross-departmental meetings and contribute to strategic discussions.

Risk and Compliance:

- Ensure all remittance operations comply with company policies, industry standards, and regulatory requirements.
- Proactively identify risks in the remittance process and develop mitigation strategies.
- Collaborate with compliance teams to stay updated on regulatory changes and implement necessary updates.

スキル・資格**Qualifications:****Required Skills & Experience:**

- **Bilingual proficiency in Japanese and English** (Native-level Japanese and Business-level English).
- Bachelor's degree in Business, Finance, or a related field.
- Minimum of [X years] experience in remittance operations, preferably within a global financial institution.
- Proven knowledge of banking regulations, remittance systems, and international transaction protocols.
- Strong analytical skills with an eye for detail and accuracy.
- Excellent leadership and interpersonal skills to foster collaboration across diverse teams.

Preferred Skills:

- Familiarity with SWIFT, SEPA, and other international payment systems.
- Experience in managing remittance platforms and system upgrades.
- Certification in AML/KYC compliance or similar is a plus.

Why Join Us?

- Be part of a globally recognized institution known for innovation and integrity.
- Opportunity to work in a diverse, multicultural environment with growth potential.
- Competitive compensation and benefits tailored to your experience.

If you are a motivated professional with a passion for operational excellence and bilingual expertise, we invite you to apply and contribute to our success story.

会社説明