

# systemsGo

## Systems & Process Improvement Manager 👍 独占求人

Work-life balance, friendly environment!

### 募集職種

採用企業名  
株式会社システムズ ゴー

求人ID  
1506959

業種  
ITコンサルティング

雇用形態  
正社員

勤務地  
東京都 23区, 港区

最寄駅  
南北線、 麻布十番駅

給与  
500万円 ~ 800万円

時給  
Great work-life balance

勤務時間  
Mon-Fri 9am-6pm

休日・休暇  
Starts at 13 days/yr paid leave, increases each year until 22/yr

更新日  
2024年11月28日 14:48

### 応募必要条件

職務経験  
6年以上

キャリアレベル  
中途経験者レベル

英語レベル  
ビジネス会話レベル (英語使用比率: 75%程度)

日本語レベル  
日常会話レベル

最終学歴  
専門学校卒

現在のビザ  
日本での就労許可が必要です

### 募集要項

#### Responsibility

- Drive process simplification, standardization and automation through cross-functional collaboration including all

- activities necessary to define, measure, analyze, improve, and control a new process or solution.
- Conduct interviews and facilitate workshops with business stakeholders to formulate strategy, define internal needs, validate requirements and proposed changes to business processes and operating models.
  - Develop process simplification and improvement procedures as well as monitor and report out process performance and adoption across the organization.
  - Collaborate and analyze current process standards and metrics to provide solutions for improvements while updating and maintaining documentation on process improvements and performance utilizing continuous improvement principles.
  - Perform data gathering, root cause analysis, demand analysis and performance trending to develop appropriate process control changes.
  - Serve as a change agent for transitioning business stakeholders to new ways of working.
  - Tracking progress: constantly gather data to determine how well a new system works, then use that information to make changes over time.
  - Documenting system details: Before they can make improvements, you need to understand the details of an existing system. To collect data about current procedures, outputs and metrics to develop a baseline of how the company works.
  - Identifying relationships between systems: develop a holistic understanding of how a company works by learning how changes in one system may impact other parts of the business.
  - Provide education and training on changes, updates, and improvements for guidelines, processes, and procedures to stakeholders and management.
  - Help with mentoring other team members.
  - Maintain the governance and quality of all process deliverables in a centralized process map repository.
  - Track, measure, analyze, and report on performance on a regular basis to determine areas of improvement and assessment against goals.
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## スキル・資格

### Qualification

- 5+ years' experience developing and maintaining effective CRM and Accounting systems for technology companies.
- Excellent communication skills in English. Fluency in either Mandarin and or Japanese will carry great advantage in the evaluation process.
- Knowledge of Salesforce and NetSuite

### Soft Skills

- Self-starter, quick learner, self-motivated, proactive beyond your duty
- Strives to be objective and reflects on their own biases when making decisions
- Identifies when the impact of their decisions could or will impact others and appropriately pulls in the right stakeholders for either transparency or help in the decision making process
- Leadership traits to foster a team culture of cooperation and collaboration. Creates a feeling of succeeding and failing together.
- Actively solicits feedback from team on what is and isn't working across the team and with their own management to take right action

If interested, please send your CV to [Daria.Tang@systemsgo.asia](mailto:Daria.Tang@systemsgo.asia)

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## 会社説明