Coordinating Specialist for Healthcare Company

Project Manager for Healthcare Company

募集職種

人材紹介会社
マイケル・ペイジ・インターナショナル・ジャパン株式会社

求人ID
1505586

業種
通訳・翻訳

雇用形態
正社員

勤務地
東京都 23区

給与
900万円 ~ 1200万円

更新日
2024年11月19日 13:50

応募必要条件

キャリアレベル
新卒・未経験者レベル

英語レベル
流暢

日本語レベル
日常会話レベル

最終学歴
高等学校卒

現在のビザ
日本での就労許可が必要です

募集要項

Coordinating Specialist for a medical company, mainly ensuring effective case management and optimal healthcare delivery.

Client Details

Our client is a global company that is dedicated to providing top-tier health and security services to their clients. their team of experts works tirelessly to ensure that their customers receive the best care and support, no matter where they are in the world.

Description

- Project Management: Manage medical-related projects, ensuring compliance with operational procedures.
- Timely Response: Handle new appointment requests promptly and professionally.
- Record Keeping: Maintain accurate and up-to-date notes and records.

Job Offer

- Career Development: Opportunities for training, coaching, and career advancement.
- Supportive Team: Work within a globally diverse team that values passion, expertise, respect, and care.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Peryhan Essam on +813 6832 8691.

スキル・資格

- Experience in a customer service role and Project management, preferably in the healthcare industry.
- 2-3 years of customer service experience via phone, chat, email, or physical correspondence.
- Previous experience in a customer-centric or service department.
- Fluent in English with business Japanese (N2 and above)

会社説明

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会社説明