



PR/158193 | Accounts Executive

募集職種

人材紹介会社

ジェイエイシーリクルートメント マレーシア

求人ID

1505493

業種

その他（メーカー）

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2024年11月19日 11:38

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company and Job Overview

A construction related company in a strategic location accessible by public transport. Looking for Accounts Executive to manage the day-to-day financial and accounting operations.

Job Responsibilities

- Handling full set of accounts, including accounts payable, accounts receivable, fixed asset and general ledger accurately and in a timely manner with minimal supervision.
- Handling month-end closing activities, from journal postings to preparing reporting pack.
- Conducting financial analysis and ensure timely month-end closing and management reporting in compliance with local accounting standards and statutory requirement.
- Liaising with external stakeholders such as auditors, tax agents, local tax and government authorities as and when

required.

- Assisting and preparing IFRS package to holding company for Group and external audit.

Job Requirements

- Possess a Bachelor's Degree in Accountancy or a partial equivalent professional qualification such as ACCA, CIMA, or CPA.
- Minimum 3 to 5 years relevant working experience in handling full sets of finance and accounting preferably in the construction industry.
- Knowledge of International Financial Reporting Standards (IFRS) and Microsoft Offices.

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会社説明