



PR/158168 | Purchasing Executive

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1505459

業種

その他（メーカー）

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2024年11月19日 11:37

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

A prominent automotive manufacturer in Kedah is looking for Purchasing Executive to be part of the procurement team.

Job Responsibilities

- Develop a robust vendor base for **Indirect Materials** by collaborating with plant stakeholders
- Implement cost reduction strategies while maintaining quality standards to achieve annual targets.
- Participate in cross-functional teams for project-related purchases.
- Collaborate with finance, operations, and production to align purchasing strategies with their needs.
- Obtain timely price quotes (RFQs) and proposals (RFPs) for required services.

- Manage the purchase request (PR) and purchase order (PO) processes, ensuring timely and accurate orders.
- Negotiate terms in supply agreements to secure favorable conditions and minimize risk.
- Evaluate supplier performance and conduct regular compliance assessments.
- Launch tenders when necessary to secure the best prices and services.

Job Requirements

- At least degree in business administration, engineering or equivalent
- Minimum 2 years of working experience in automotive manufacturing
- Familiar with Microsoft Office and SAP

会社説明