



PR/158215 | Accountant

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1505436

業種

監査・税理士法人

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2024年11月19日 11:37

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company and Job Overview

One of the international professional provider in delivering tailored high-quality advice to companies on a range of corporate, global expansion, accounting, fund administration, tax, global mobility, payroll and HR matters. The Accountant will be responsible for the preparation and review of management accounts and financial statements for a portfolio of companies. In addition, the role holder will be handling payroll, ad-hoc reporting, audit and tax co-ordination where required.

Job Responsibilities

- Handle full or partial sets of accounts (monthly, quarterly and yearly) for the portfolio of clients
- Ensure accurate recording of accounting transactions and analyze financial information.
- Prepare financial statements and ensure compliance of accounting standards.
- Responsible for full spectrum of payroll functions in relation to the portfolio of clients (monthly statutory contribution & submission)
- Coordinate with external parties including external auditors, tax agents, corporate secretary and government authorities, where required

- Establish good client relationships through positive interactions with the client's team
- Involved in any other ad hoc duties as assigned

Job Requirements

- Degree holder in Accounting field, professional accounting membership would be added advantage.
- Prior experience working in outsourcing accounting firm/audit firm is highly advantageous
- Intermediate Microsoft Office skills with particular focus on Excel skills and Dynamics 365 Business Central (Navision) accounting software

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会社説明