



PR/094329 | Accountant

#### 募集職種

#### 人材紹介会社

JAC Recruitment Vietnam Co., Ltd

#### 求人ID

1505394

#### 業種

監査・税理士法人

#### 雇用形態

正社員

#### 勤務地

ベトナム

#### 給与

経験考慮の上、応相談

#### 更新日

2024年11月19日 11:36

#### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

#### 募集要項

#### Company and Job Overview

A foreign consulting firm is looking for an Accounting consultant position.

#### Job Responsibilities

##### Accounting entry:

- Receive and review relevant documents and records sent by customers;
- Prepare tax reports such as VAT declarations, personal income tax, corporate income tax, foreign contractor tax, and other taxes (if any);
- Process accounting operations and update accounting software;
- Prepare complete documentation and records for each customer's completed financial report;
- Prepare monthly advisory reports, transfer them to management levels for review, and send them to customers;
- Print accounting books when requested;
- Collaborating with the customer's audit unit when auditing the annual financial report.

##### Review accounting data:

- Review accounting data as well as monthly and quarterly financial reports at the customer's office or factory;
- Prepare advisory reports identifying existing issues, their impact on accounting data, and providing necessary recommendations and adjusting entries for customers;
- Work with the customer's audit unit to audit the annual financial report (if needed)

Other duties:

- Prepare VAT refund documents for customers upon request;
- Participate in reviewing invoices, accounting documents and other related documents related to VAT refunds.
- Participating in reviewing invoices, accounting documents, and other related documents for Corporate Income Tax settlement purposes for the fiscal year;
- Performing other additional tasks as required by clients and the company...

Job Requirements

- Bachelor's degree in accounting, auditing, finance, banking, commerce.
- At least 2 years of experience in accounting advisory
- Good in English communication
- Ability to work in teams as well as independently

Apply online or feel free to contact me directly for more information about this opportunity. Due to the high volume of applicants, we regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.

#LI-JACVN

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会社説明