

**PR/158127 | Senior Finance Executive / Assistant Finance Manager (Shah Alam)****募集職種****人材紹介会社**

ジェイエイシーリクルートメントマレーシア

**求人ID**

1505390

**業種**

その他（メーカー）

**雇用形態**

正社員

**勤務地**

マレーシア

**給与**

経験考慮の上、応相談

**更新日**

2024年11月19日 11:36

**応募必要条件****職務経験**

3年以上

**キャリアレベル**

中途経験者レベル

**英語レベル**

ビジネス会話レベル

**日本語レベル**

ビジネス会話レベル

**最終学歴**

短大卒：準学士号

**現在のビザ**

日本での就労許可は必要ありません

**募集要項****JOB RESPONSIBILITIES**

- Compile and analyze financial reports on a monthly, quarterly, and annual basis.
- Generate weekly and monthly cash flow statements.
- Approve supplier payments and oversee credit control.
- Track the use of banking facilities.
- Prepare various bank applications (e.g., RC, LC, BG, BA).
- Monitor accounts receivable aging and identify overdue accounts.
- Handle company taxation, ensuring accurate and timely submission of tax computations to the tax agent.
- Review tax liabilities and provisions in financial statements.
- Lead and coordinate the company's budget preparation.
- Prepare monthly adjustments, accruals, and provisions.
- Conduct monthly financial closings.
- Calculate foreign exchange gains or losses for accounts payable and receivable.
- Perform any additional tasks assigned by supervisors or management as needed.

## JOB REQUIREMENT

- Degree in Accounting or equivalent
- Mandatory requirement: Experience in manufacturing accounts
- Experience in full sets of accounts
- Experience in ERP system will be added advantage
- Willing to travel to Kajang (5% travelling)

#LI-JACMY  
#stateselangor

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会社説明