



JAC Recruitment

We are recruitment specialists around the globe

Malaysia



## PR/158105 | Accounts Executive

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントマレーシア

#### 求人ID

1505365

#### 業種

監査・税理士法人

#### 雇用形態

正社員

#### 勤務地

マレーシア

#### 給与

経験考慮の上、応相談

#### 更新日

2024年11月19日 11:36

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### ABOUT THE JOB

You will be responsible for supporting the full set of accounts and bookkeeping for different client portfolios, ensuring the accuracy of accounting transactions.

#### JOB RESPONSIBILITIES

- Responsible for bookkeeping, journal entry, payment processing for assigned portfolio(s).
- Responsible for full set accounting
- Ensure accuracy of accounting transaction.
- Perform month end and year end closing.

- Ensure accounting record complied with accounting standards and fulfil audit requirements.

#### **JOB REQUIREMENTS**

- Candidate must possess at least Diploma in Accounting.
- Minimum 2 years' experience in accounting field.
- Experience in handling account in diverse industry are highly preferred
- Able of communicate fluently in English, Bahasa, and Mandarin

#### **BENEFITS**

- Hybrid working arrangement
- Career growth opportunity
- Convenient office location

#LI-JACMY  
#StateKL

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会社説明