



PR/094122 | [Japanese/English] HR Leader for Japanese company

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1505156

業種

その他（メーカー）

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2024年11月19日 11:33

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

POSITION: HR LEADER

LOCATION

Hanoi

COMPANY OVERVIEW

Our client is a Japan's leading company specializing in electrical and mechanical engineering

JOB RESPONSIBILITIES

- Manage payroll, benefits, and employee relations.
- Oversee insurance and personal income tax matters.
- Support policy development on compensation, rewards, and performance evaluation.
- Handle recruitment and HR reporting.
- Manage legal documents for Japanese expat (Visa, Work Permit, etc.).
- Oversee administrative budgets and company assets.
- Other duties as assigned..

JOB REQUIREMENTS

- 2+ years in a supervisory role, with C&B experience in trading companies.
- Strong HR system and computer skills.
- Fluent in Japanese and good English skills.
- Bachelor's degree required..

BENEFITS

- Competitive salary + bonus
- Full salary insurance + health insurance
- Other benefits of following government regulations

Please apply online or feel free to email your Japanese/English resume to trang.hoang@jac-recruitment.com to apply directly. Due to the high volume of applicants, we regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.

#LI-JACVN
#cityhn

会社説明