



## PR/094519 | Senior Contract Manager

## 募集職種

## 人材紹介会社

ジェイエイシーリクルートメントシンガポール

## 求人ID

1504915

## 業種

土木

## 雇用形態

正社員

## 勤務地

シンガポール

## 給与

経験考慮の上、応相談

## 更新日

2024年11月19日 11:13

## 応募必要条件

## 職務経験

3年以上

## キャリアレベル

中途経験者レベル

## 英語レベル

ビジネス会話レベル

## 日本語レベル

ビジネス会話レベル

## 最終学歴

短大卒：準学士号

## 現在のビザ

日本での就労許可は必要ありません

## 募集要項

## SENIOR CONTRACT MANAGER

Our client in the construction industry is looking for a senior contract manager. This role will manage and oversee the entire contract & tender process.

## About the Senior Contract Manager Role:

In this role, your main responsibility is to oversee the entire contract processes and to ensure that projects are awarded competitively, meet legal standards and align with company strategic objectives.

**Key Responsibilities:**

- Develop, review, and negotiate contracts, ensuring the compliance with legal requirements and company policies
- Work closely with the tender team, project team, technical team and consultant to prepare accurate and competitive bids.
- Manage contract changes, claims, and dispute resolution processes, minimizing the impact on project timelines and budget.
- Conduct regular contract performance reviews and maintain open communication channels with vendors to address any concerns or issues.
- Collaborate with legal teams to address legal issues, mitigate risks, and ensure contractual compliance.
- Manage the financial and contractual of all projects from pre-tender to post-tender including quantities, variations, measurement, tender costing, cost estimates, monthly closing, and final accounts

To be successful in this role, you need to experience in managing contract from pre-tender to post tender.

**Key Requirements:**

- Degree in Quantity Surveyor/ Civil Engineering is preferred
- Minimum 8-10 years' experience in civil construction
- Proven track record in managing team and well versed in contract management
- A good team player & able to present ideas both to external and internal parties

If you're a strategic thinker with a proven track record in contract management within civil engineering projects, this is the role for you.

Apply today or email me at [sherlynn.lee@jac-recruitment.com](mailto:sherlynn.lee@jac-recruitment.com) or call me at +65 6411 0476 to discuss this new opportunity.

Do note that we will only be in touch if your application is shortlisted.

Lee Sher Lynn  
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EA Personnel: R22110149

#LI-JACSG  
#countrysingapore

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会社説明