



PR/108738 | AM/DM - HR & Admin (Learning & Development)

#### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントインド

#### 求人ID

1504799

#### 業種

その他（メーカー）

#### 雇用形態

正社員

#### 勤務地

インド

#### 給与

経験考慮の上、応相談

#### 更新日

2024年11月19日 11:11

#### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

#### 募集要項

Position: AM/DM - HR & Admin (Learning & Development)

Location – Greater Noida

Job responsibility:

HR Generalist: The candidate must have strong experience in Data MIS and dashboard creation (mandatory).

Responsible for the design, delivery, and management of training programs for the organization

Identifying training needs, developing training materials, delivering training sessions, and evaluating the effectiveness of training programs

Must have strong instructional design skills and the ability to create engaging and effective training content

Should be able to deliver training in a variety of formats, such as classroom-based, online, and on-the-job

Able to work with cross-functional teams, managing trainers, and influencing the adoption of new training initiatives

Responsible for budgeting, reporting, and driving continuous improvement of the training function

Facilitates employee growth by providing training on required key skills for existing Employees to succeed in their careers.

Scheduling & conducting training sessions for new batches & active employees.

Observing & identifying any areas of improvement

Preparing procedures & policies by Developing Modules

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会社説明