



JAC Recruitment

We are recruitment specialists around the globe

Indonesia

PR/122479 | Assistant Finance Manager

募集職種

人材紹介会社

ジェイエイシーリクルートメントインドネシア

求人ID

1504526

業種

その他（メーカー）

雇用形態

正社員

勤務地

インドネシア

給与

経験考慮の上、応相談

更新日

2024年11月19日 10:55

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Responsibilities:

- Prepare monthly financial statements and accounting reports;
- Prepare and forecast financial budget;
- Monitor and analyze key financial performance and accounting balances.
- Cash flow management & reporting;
- Review and enhance accounting system, accounting policies and internal control;
- Assist in system improvement or implementation;
- Assist in annual audit, tax filing and other statutory reporting;
- Liaise with external auditors, tax advisers, lawyers, and other professional parties.
- Assist in other ad-hoc tasks as assigned.

Requirements:

- Degree in Accounting, Finance or any relevant disciplines;
- Minimum 5 years of relevant experience in accounting field, with professional accountancy qualification is preferred;
- Able to handle multi-tasks and meet tight deadlines;
- Excellent organizational, verbal, written communication and presentation skills;

- Fluency in written and spoken English. Proficiency in Mandarin is an advantage;
 - Stationed in Semarang, Indonesia;
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会社説明